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9 MAR 1973

MEMORANDUM FOR: Deputy Director for Support
SUBJECT : Weekly Report - Office of Finance

Following is a summary of certain activities of the Office of Finance during the week ending 9 March 1973:

1. Payroll Status

Minor difficulties experienced this week in processing test deck transactions for updating of the payroll master file should not affect the 1 April 1973 target date for beginning parallel operations. In addition to the ongoing testing operations we had five comprehensive and very successful training sessions with Compensation and Tax Division supervisors regarding actual operation under the new system.

2. Collection of Economic Intelligence

The Director of Finance and representatives of the Monetary Division met with Africa Division, European Division and Near East Division personnel of DDO and Domestic Contact Service and Office of

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Economic Research personnel of DDI to coordinate the role of Monetary in the Agency's overall collection of economic intelligence. Procedures have been refined so that information secured from Monetary assets will readily flow through command channels.

3. Additional Commuted Travel Rates

We concurred in three OSA proposed commuted rate tables to be used by ELINT personnel for travel between Washington, D. C. and



This is one additional step in simplifying our travel

accounting processes and procedures.

4. Implementation of the Recommendations of the Executive Secretary, CIA Management Committee re Proprietaries

Representatives of the Office of Finance and OPPB met to establish the operating procedures to be followed in implementing the recommendations of the Executive Secretary, CIA Management Committee regarding the management and control of proprietaries. We are encouraged by the interest shown in achieving better control of proprietaries and optimistic about the results to be obtained from implementing the current recommendations.

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